

**Government of Bihar**  
**Disaster Management Department**  
**Main Secretariat, Patna-800015**

**Advertisement for Employment**  
**Of Non-Gazetted Officers on Contract / Deputation**  
**Basis In**  
**State Disaster Response Force (SDRF), Bihar**

**[Open to Retired JCOs and NCOs of Indian Army / Navy and Officers of equivalent rank serving in Bihar Military Police/Bihar Home Guards, Special Battalion/ Bihar District Armed Police/Central Para Military Forces)**

1. Govt. of Bihar has sanctioned a new Battalion of State Disaster Response Force (SDRF) whose main objective is to provide rescue and relief operations during natural calamities like floods, earthquakes, fire, cyclones etc. The battalion would be raised on the pattern of National Disaster Response Force. The officers and men of SDRF would be taken on contract basis from amongst retired officers and men of Indian Army / Navy and on deputation basis from amongst serving officers/men working in Bihar Military Police/Bihar Home Guards (Special Battalion)/Bihar District Armed Police/Central Para Military Forces.
2. Those selected would be appointed on contract/deputation basis, initially for a period of 3 years, extendable further by another 2 years based on their competence, efficiency and conduct.
3. Those appointed on contract basis shall be entitled to receive consolidated monthly remuneration as mentioned in this advertisement. However, the pay and allowances of those taken on deputation shall be such as applicable in the Government of Bihar in such matters.
4. **General Eligibility Conditions applicable for Ex-Servicemen:** (i) He must have retired from the Indian Army/Navy on pension; (ii) Must have retired after serving the normal prescribed term and should not have been discharged on his own request; (iii) He must not have been removed/dismissed from service due to misconduct/inefficiency/disability; (iv) Must not have earned any punishment during service; (v) Must have earned no less than 'Good/Very Good/Excellent' character certificate.
5. Applications are invited in prescribed proforma from retired and eligible Junior Commissioned Officers/ Non-Commissioned Officers of the Indian Army/Navy and personnel of equivalent rank serving in Bihar Military Police/Bihar Home Guards (Special Battalion)/ Bihar District Armed Police/Central Para Military Forces for appointment to the following posts on contract / deputation basis, as the case may be:-

Sl.	Post	Consolidate d Monthly Remunerati on for Ex- Servicemen	Number of Posts and Reservation category	Eligibility Criteria

(i)	Inspector (Executive)	Rs.25,000	30 (Five posts reserved for Most Backward Class, five posts reserved for Scheduled Class, four posts reserved for Backward Class and one for woman of Backward Class category. Remaining 15 posts are unreserved)	<p>a) Persons who have retired from the post of Subedar or Subedar Major in the Indian Army or equivalent rank in the Indian Navy; or Working as Subedar/Inspector or equivalent in BMP/Bihar Home Guards (Special Battalion) /Bihar DAP/CPMFs.</p> <p>b) Preference to officers from EME/Engineers/ Signals/Technical Branch of Indian Army or Executive (communication)/Marine Engineering Branch of Indian Navy.</p> <p>c) Preference to Commandos / Para-Commandos;</p> <p>d) Swimming expertise a must.</p>
(ii)	Inspector (Ministerial)	Rs.25,000	2 (one post reserved for Most Backward class and one post unreserved)	<p>a) Knowledge of computer and typing a must. Typing speed in English-30 WPM or in Hindi-25 WPM.</p> <p>b) Remaining qualifications as in Sl. (i) above.</p>
(iii)	SI (Executive)	Rs.25,000	74 (Thirteen posts reserved for Most Backward Class, twelve posts reserved for Scheduled Class, one post reserved for scheduled tribe, nine posts reserved for Backward Class and two for woman of Backward Class category. Remaining 37 posts are unreserved)	<p>a) Persons who have retired from the post of Naib Subedar in the Indian Army or equivalent rank in the Indian Navy; or Working as Jamadar/SI or equivalent in BMP/ Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</p> <p>b) Remaining qualifications as in Sl. (i) above.</p>

(iv)	SI (Structural Engineer)	Rs.25,000	36 (Seven posts reserved for Most Backward Class, six posts reserved for Scheduled Class, four posts reserved for Backward Class and one for woman of Backward Class category. Remaining 18 posts are unreserved)	<ul style="list-style-type: none"> <li>a) Persons who have retired from the post of Naib Subedar in the Indian Army or equivalent rank in the Indian Navy; or Working as Jamadar/SI or equivalent in BMP/Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</li> <li>b) Ex-servicemen who have successfully completed in-service training course in Structural / Civil Engineering.</li> <li>c) Knowledge of computer and typing a must. Typing speed in English-30 WPM or in Hindi-25 WPM.</li> <li>d) Remaining qualifications as in Sl. (i) above.</li> </ul>
(v)	SI (Comn)	Rs.25,000	18 (Three posts reserved for Most Backward Class, three posts reserved for Scheduled Class, two posts reserved for Backward Class and one for woman of Backward Class category. Remaining 9 posts are unreserved)	<ul style="list-style-type: none"> <li>a) Persons who have retired from the post of Naib Subedar in the Indian Army or equivalent rank in the Indian Navy; or Working as Jamadar / SI or equivalent in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</li> <li>b) Ex-servicemen who have successfully completed in-service training course in Radio Communication/Electronics/Telecommunication or in a related subject.</li> <li>c) Remaining qualifications as in Sl. (i) above.</li> </ul>
(vi)	SI (Min)	Rs.25,000	4 (One post reserved for Most Backward Class, one post reserved for Scheduled Class category. Remaining 2	<ul style="list-style-type: none"> <li>a) Persons who have retired from the post of Naib Subedar in the Indian Army or equivalent rank in the Indian Navy; or Working as Jamadar / SI or equivalent in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</li> <li>b) Knowledge of computer and typing a must. Typing speed in English-30 WPM or in Hindi-25 WPM.</li> </ul>

			posts are unreserved)	
(vii)	SI (Vet)	Rs.25,000	1 (Unreserved)	<p>a) Persons who have retired from the post of Naib Subedar (Vet) in the Veterinary Corps of Indian Army or equivalent rank in the Indian Navy; or Working as Jamadar/SI or equivalent in the Dog Squad of BMP/Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</p> <p>b) Ex-Servicemen must have successfully completed the in-service training course in Vet science.</p> <p>c) Swimming expertise preferable.</p>
(viii)	SI (ST)	Rs.25,000	5 (One post reserved for Most Backward Class, one post reserved for Scheduled Class category. Remaining 3 posts are unreserved)	<p>a) Persons who have retired from the post of Naib Subedar in the Indian Army or equivalent rank in the Indian Navy; Or working on analogous post in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</p> <p>b) Proficiency in computer, typing and short hand. Typing speed in English-35 WPM or in Hindi-30 WPM. Shorthand speed in English-100 or in Hindi-80.</p>
(ix)	HC (Min)	Rs.15,000	4 (One post reserved for Most Backward Class, one post reserved for Scheduled Class category. Remaining 2 posts are unreserved)	<p>a) Persons who have retired from the post of Havildar in the Indian Army or equivalent rank in the Indian Navy; or Working on analogous post in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</p> <p>b) Knowledge of computer and typing. Typing speed in English-30 WPM or in Hindi-25 WPM.</p>
(x)	HC (GD/Conn)	Rs.15,000	191 (Thirty four posts reserved for Most Backward Class, thirty posts reserved for Scheduled	<p>c) Persons who have retired from the post of Havildar in the Indian Army or equivalent rank in the Indian Navy; or Working on analogous post in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs.</p> <p>d) Preference to Commandos / Para-Commandos;</p>

			Class, two posts for Scheduled Tribe, twenty three posts reserved for Backward Class and six posts for woman of Backward Class category. Remaining 96 posts are unreserved)	e) Swimming expertise a must.
(xi)	HC (Paramedic)	Rs.15,000	36 (Seven posts reserved for Most Backward Class, six posts reserved for Scheduled Class, four posts reserved for Backward Class and one for woman of Backward Class category. Remaining 18 posts are unreserved)	a) Persons who have retired from the post of Havildar (Paramedic) in the AMC of the Indian Army or equivalent rank in the Indian Navy; or Working on similar post in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs. b) Swimming expertise a must.
(xii)	HC (Technician)	Rs.15,000	18 (Three posts reserved for Most Backward Class, three posts reserved for Scheduled Class, two posts reserved for Backward Class and one for woman of	a) Persons who have retired from the post of Havildar (Technician) in the Engineers Corps of the Indian Army or equivalent rank in the Indian Navy; or Working on similar post in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs. b) Swimming expertise a must.

			Backward Class category. Remaining 9 posts are unreserved)	
(xiii)	HC (Electrician)	Rs.15,000	18 (Three posts reserved for Most Backward Class, three posts reserved for Scheduled Class, two posts reserved for Backward Class and one for woman of Backward Class category. Remaining 9 posts are unreserved)	a) Persons who have retired from the post of Havildar (Electrician) in the EME/Signals Corps of the Indian Army or equivalent rank in the Indian Navy; or Working on similar post in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs. b) Swimming expertise a must.
(xiv)	HC (Dvr)	Rs.15,000	86 (Fifteen posts reserved for Most Backward Class, fourteen posts reserved for Scheduled Class, one post reserved for Scheduled Tribe, ten posts reserved for Backward Class and three for woman of Backward Class category. Remaining 43 posts are unreserved)	a) Persons who have retired as driver from the Indian Army / Navy; or Working as driver in BMP / Bihar Home Guards (Special Battalion) / Bihar DAP / CPMFs. b) Valid Driving License; c) Driving experience of at least 2 years; d) Swimming expertise a must.

Abbreviations: SI => Sub Inspector; ASI => Assistant Sub Inspector; HC => Head Constable; Vet => Veterinary; Dvr => Driver (of Vehicles or Motor Boat); Min => Ministerial; Exe => Executive; Str Engr => Structural Engineer; Comn => Communications (Radio Operator); ST => Steno Typist; GD => General Duty;

6. **Age Limit:** - Age should not exceed 50 (fifty) years as on 1<sup>st</sup> October, 2010.

7. Applicants should be physically fit for hard field duties. Personnel having proficiency in swimming/diving/running Motor Boats will be given preference.

**8. Selection Procedure:**

Sl.	Post	Selection Procedure
1.	Inspector / SI	a) Verification of documents; b) Physical Efficiency Test (Qualifying): 1 mile walk in 12 minutes; c) Swimming Test; d) Essay on current affairs for 30 minutes (Qualifying); e) Computer and Typing test for Inspector (Min), SI (Min) and SI (Str Engr). f) Interview; g) Physical Fitness examination by a Medical Board; h) Police Verification.
2.	SI (ST)	a) Verification of documents; b) Test in Typing and Shorthand; c) Test in Computer handling; d) Physical Fitness examination by a Medical Board; e) Police Verification.
3.	HC (Min)	a) Verification of documents; b) Test in Typing; c) Test in Computer handling; d) Physical Fitness examination by a Medical Board; e) Police Verification.
4.	HC (GD)	a) Verification of documents; b) Physical Efficiency Test (Qualifying): (i) 1 mile run/walk in 10 minutes (ii) Beam – 3 pull ups (iii) Long Jump – 8 ft (only 3 chances) (iv) High Jump – 3 ft (only 3 chances). c) Swimming Test; d) Physical Fitness examination by a Medical Board; e) Police Verification.
5.	Other HCs	a) Verification of documents; b) Physical Efficiency Test (Qualifying): 1 mile run/walk in 10 minutes; c) Swimming Test; d) Physical Fitness examination by a Medical Board; e) Police Verification.
6.	HC (Dvr)	a) Verification of documents; b) Driving Test; c) Interview; d) Physical Efficiency Test (Qualifying): 1 mile run/walk in 10 minutes; e) Swimming Test;

		f) Physical Fitness examination by a Medical Board; g) Police Verification.
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A merit list of the applicants who qualify after the above procedure (before Police Verification) will be prepared based upon their date of birth. The youngest will be selected for appointment subject to successful police verification

**9. Last date of Submission of Applications:**

**The candidates should submit their Applications in prescribed format along with the documents listed below by Registered post to the following address:**

**Mr. Ajit Kumar Singh  
Deputy Secretary,  
Department of Disaster Management,  
Bihar  
Main Secretariat, Patna-800015**

**The applications should reach the addressee within 30 days from the date of publication of this advertisement (45 days in respect of candidates belonging to far flung areas of Himachal Pradesh, Jammu & Kashmir and North Eastern States).**

**10. Documents to be enclosed with the Application Form:**

- a. Attested copy of Age Proof like Matriculation certificate or equivalent.
- b. Attested copy of educational qualifications, technical qualifications and experience certificates.
- c. Attested copy of Certificates of Awards, Medals etc.
- d. Attested copy of Caste Certificate signed/countersigned by the District Magistrate / Deputy Commissioner in case of SC/MBC//BC candidates.
- e. Attested copy of Driving License in case of applicants applying for the post of Driver.
- f. Attested copy of Discharge Certificate and character certificate (in case of ex-servicemen).
- g. Two recent passport size self attested photographs (one to be pasted and the other stapled on the application form).
- h. Two self addressed envelopes with postage stamps worth Rs.25 each affixed thereon.

**11. General Instructions:**

- i. The application form must be filled up by the candidate in his own handwriting.
- j. Those applying for employment on deputation basis should submit their application through proper channel. The applicant may, however, send us an advance copy of the application. While forwarding the application, the Competent Authority should specifically mention that if the applicant is selected, he shall be relieved forthwith for joining his post. The forwarded application must reach this office within the stipulated deadline.
- k. The envelope containing the application form should be superscribed "Application for the Post of ----- in SDRF".



- l. No application will be accepted after the closing date;
- m. All eligible candidates will be communicated through registered post for appearing in Interview/Test etc.
- n. No intimation will be sent to candidates who do not meet the minimum eligibility criteria.
- o. Candidates are required to produce all original certificates during the Interview.
- p. The candidates called for Interview/Test etc. will not be paid any TA/DA.
- q. The decision of the Selection Committee shall, subject to the decision of the Appellate Authority if an applicant prefers an appeal before him, be final in all respects.
- r. The selected candidates will have to undergo Basic Training in Disaster Response at any place in India, both after joining and during service. The services of candidates who fail to complete the training successfully are liable to be terminated.
- s. Selected candidates shall be liable to serve anywhere in Bihar or outside.
- t. This advertisement can also be seen on the website of this department [www.disastermgmt.bih.nic.in](http://www.disastermgmt.bih.nic.in)
- u. The posts and vacancies are subject to change at any stage as per requirement.
- v. Incomplete applications will be summarily rejected.

Vyas Ji  
Principal Secretary  
Disaster Management Department,  
Government of Bihar  
Patna-800015.

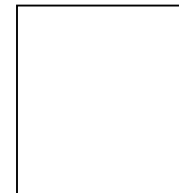
**Application Form for Appointment in SDRF, Bihar**

Post applied for \_\_\_\_\_  
(All entries to be made in own hand in capital letters. The application itself should be typed)

Regn. No. \_\_\_\_\_ (to be filled up by office)

Photo

1. Full Name:
2. Father's Name:
3. Permanent Address & Phone No.:
4. Address for correspondence with Phone No. and Email Id:
5. Nationality:
6. Religion:
7. Category (Gen/OBC/SC/ST):
6. Date of birth:
7. Age as on 1<sup>st</sup> October, 2010:
8. Identification Marks: (i)  
(ii)



9. Educational Qualifications:
10. Technical qualifications:
11. Experience (Trade wise with period):
12. Knowledge/Level of Swimming/Diving:
13. Marital Status:
14. If married, state whether you have more than one spouse living:
15. Particulars of present employment (if any):
  - a. Nature of Employment with Designation, Address and Phone nos.:
  - b. Date of Joining:
  - c. Total Salary:
16. Particulars of previous employment in Army/Navy:
  - a. Last Rank held in Army / Navy before retirement:
  - b. Wing from which retired:
  - c. Date of holding the last Rank:
  - d. Date of discharge/retirement:
17. Awards/Medals won, if any:
18. Punishment/Enquiry /Police case/Conviction/Debarred for Employment in Govt. service?  
If so, give particulars:
19. List of enclosures:
20. Declaration: I hereby declare that all the information provided above is true and correct. I understand that in the event of any information being found false or incorrect after the interview, my candidature will stand cancelled and I will expose myself to legal action.

Dated:

Signature of the applicant